

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, August 12, 2010 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Tom Lund, Chairman, Allison Draheim, Paula Laundrie,
JoAnn Grashberger, Helen Smits, Maria Zehren

Also

Present: Brian Shoup – Executive Director Human Services
Rolf Hansen – Planning Director – NE WI Family Care
Jean O'Leary – Long Term Care

1. **Call Meeting to Order:**

The meeting was called to order by Chairman Tom Lund at 5:15 p.m.

2. **Approve/Modify Agenda:**

Motion made by J. Grashberger and seconded by P. Laundrie to approve the agenda. MOTION APPROVED UNANIMOUSLY

3. **Approve Minutes of July 29, 2010, 2010 Human Services Board Meeting:**
(Minutes will be distributed at the August 12th meeting for review/approval)

Motion made by P. Laundrie and seconded by J. Grashberger to approve the minutes. MOTION APPROVED UNANIMOUSLY

4. **Presentation and Action on Joint County Resolution regarding Family Care:**

Members of the Board introduced themselves to Rolf Hansen, Planning Director of Northeast Wisconsin Family Care who was present to explain the Family Care program. Mr. Shoup explained that this Board is the first of the various county committees and boards who will take action on the *Joint County Resolution regarding Family Care*. Approval of the resolution by all seven counties in the Northeast region will create a district and governance board who will begin the process of working on by-laws, hiring a CEO, etc. in preparation of Family Care.

Mr. Hansen indicated that his goal is to provide an understanding of Family Care along with information on its implementation. He stated there are two components of Family Care, one being the Aging & Disability Resource Center (ADRC), and secondly the Managed Care Organization (MCO) or New Family Care (FC). Mr. Hansen stated there are presently approximately 2,400 consumers currently receiving services, with about 1,100 on waiting lists.

The timeline for implementation of Family Care is as follows:

- November 1, 2010 – Establish District
- November 15, 2010 – Provide a notice to the Wisconsin Retirement Board
- Second Quarter 2011 – State will issue Procurement RFP for FC and NEW FC response
- Third Quarter 2011 – State will issue intent to contract with NEW FC
- Fourth Quarter 2011 – NEW FC is certified as MCO
- March 1, 2010 – Go Live

There will be two resolutions requiring approval, one being presented now which will establish the District and which all seven counties will need to approve. This resolution will establish a 12 member District Board, one appointed by each county, along with three consumer members, and two at large members. The second resolution which will be presented in 2011 and approval will allow the District to enter into State contract for Family Care.

Two brochures were distributed and are attached. The first is directed to Elected and Appointed Officials. It explains that Family Care is a regional approach for managing the long term care benefits and resources for eligible individuals. The goal of Family Care is to eliminate current waiting lists with a philosophy to “access, choice, quality and cost-effectiveness, the right service, in the right amount, at the right time”.

The second brochure is information for Brown County Consumers and Families (attached). This also defines the Family Care program, and addresses long term care benefits, who are the consumers, the timeline and affect on family members, and how the ADRC will fit in the system.

Mr. Hansen explained the effect Family Care will have on the county stating that some long term care programs and related financial risk will move to the District. The impact on employment will be determined by each county based on their priorities and plans. The district will contract with the county for care management services on a transitional basis if the county desires. By statute, the county contribution is capped at 2006 levels if less than 22% of the base county allocation, or at 22% of the 2006 base county allocation in the fifth year.

Discussion by the Board resulted in the consensus to approve the Resolution which will create Family Care and forward to the Human Services Committee and County Board for their approval.

Motion by M. Zehren and seconded by P. Laundrie to approve the Joint County Resolution regarding Family Care and forward to the Human Services Committee and County Board.

MOTION APPROVED UANNIMOUSLY

5. **Director's Report:**

Director Brian Shoup highlighted the following activities during the last reporting period:

- 2011 Budget – The budget approved by this Board will now go before the County Executive for his comments. Mr. Shoup will meet with him within the next week.
 - Emergency Detentions – Will be meeting with Tom Martin of Family Services and with the Green Bay Police Department to discuss possible changes.
 - LEAN – Training in clinical areas and with admission procedures will be implemented.
6. **Financial Report:**
Reports were noted as included in packet material.
7. **Bellin Hospital Statistical Update:**
A letter from Linda Roethle dated 8-3-2010 indicates that Bellin Psychiatric Center did not transfer any involuntary Brown County adolescents to other institutions, nor were any admissions refused during the last reporting period.
8. **Community Treatment Center Statistical Update:**
Reports were noted as included in packet material.
9. **Contract Update:**
Reports were noted as included in packet material.
10. **Other Matters:**
Next Meeting: Thursday, September 9th, 2010
5:15 p.m. – Sophie Beaumont Building – Board Room A

Topic: Psychiatry and Use of Psychotropic Drugs
11. **Adjourn Business Meeting:**

Motion made by M. Zehren and seconded by J. Granschberger to adjourn at 6:58 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

September 20, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION: CREATION OF NORTHEAST WISCONSIN
LONG-TERM CARE DISTRICT

WHEREAS, 2007 Wisconsin Act 20 authorized expansion of Family Care, a comprehensive and flexible long-term care service system for the frail elderly and for adults with physical or developmental disabilities, and

WHEREAS, the Counties of Brown, Door, Kewaunee, Marinette, Menominee, Oconto and Shawano formed a planning consortium. This planning consortium engaged in a grant funded multi-year planning process to implement Family Care in the region, and

WHEREAS, § 46.2895 (1)(a) Wis. Stats. authorizes a county, or any combination of counties, to create a "long-term care district". This "long-term care district": 1) is a local unit of government; and 2) is separate and distinct from, and independent of, any county that creates it; and 3) has the powers and duties specified in § 46.2895 Wis. Stats. Further, the obligations, debts and responsibilities of the long-term care district are not the obligations, debts and responsibilities of any county that creates it.

NOW, THEREFORE, BE IT RESOLVED By the Brown County Board of Supervisors, that this is intended as an enabling resolution, authorizing the creation of the *Northeast Wisconsin Long-Term Care District* (hereafter "*District*"), pursuant to and in accordance with § 46.2895 (1)(a) Wis. Stats. All statutory references herein include the statute as it now exists or as hereafter amended or revised.

BE IT FURTHER RESOLVED, That a need exists for establishing the *District*, both within Brown County and the region served by the *District*. Specifically, the provision of quality

and cost-effective long-term care services for the frail elderly and for adults with physical or developmental disabilities.

BE IT FURTHER RESOLVED, That the *District's* primary purpose is to operate a care management organization (hereafter "CMO") under § 46.284 Wis. Stats. This CMO will provide, or contract for the provision of, the services that are covered under Family Care. Further approval of the County Board, via adoption of a resolution, is a condition precedent to the *District's* entering into any contract under § 46.2895 (4)(d) or (dm) Wis. Stats.

BE IT FURTHER RESOLVED, That appointment, composition, and membership qualifications of the *District's Governing Board* [hereafter "*Board*"] will be consistent with § 46.2895 (3) Wis. Stats. The *Board* shall be comprised of up to twelve (12) members, of which: three (3) members will be as provided under § 46.2895(3)(b)1. Wis. Stats.; two (2) will be members at-large, with relevant expertise in business or medicine; and one (1) member shall be appointed by each county that adopts a like enabling resolution. The three (3) § 46.2895(3)(b)1. members are: 1) Carolyn Barke; 2) Mary Derginer; and 3) Julie Kudick. The two (2) members at large will be appointed consistent with the *Board's* bylaws and/or policies. Brown County's member is: Carole Andrews. The initial term of each member is two (2) years. Thereafter, members shall serve staggered terms, consistent with the *Board's* bylaws and/or policies.

BE IT FURTHER RESOLVED, That The *Board* is empowered to exercise its powers and duties upon the appointment of the three (3) § 46.2895(3)(b)1. Wis. Stats. members and each county's allotted member.

BE IT FURTHER RESOLVED, That Brown County's continued participation in the Long-Term Care *District* is expressly conditioned on: 1) Brown County's contribution being limited to no more than that currently (i.e., as of the date this resolution is adopted) set forth in § 46.281 (4) Wis. Stats.; and 2) Sufficient funding being timely provided by the state or federal government for the Long-Term Care *District's* operation. If either condition is not satisfied, the County may withdraw from the Long-Term Care *District*.

BE IT FURTHER RESOLVED, That the County Clerk is directed to file a copy of this resolution with the Secretary of the Wisconsin Departments of Administration, Health Services and Revenue.

Respectfully Submitted,

HUMAN SERVICES COMMITTEE
HUMAN SERVICES BOARD
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: _____

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

Fiscal Impact: _____

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPAC	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEESE	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WEITZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FRWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

COUNTIES

Brown

Door

Kewaunee

Marinette

Menominee

Oconto

Shawano

Northeast Wisconsin Family Care

2701 Larsen Road
Green Bay, WI 54303

Rolf K. Hanson, Planning Director
920-857-9854 (Office)
920-883-6193 (Cell)
e-mail: rolf.hanson@new.rr.com

NORTHEAST WISCONSIN FAMILY CARE

**Information for
Elected & Appointed
Officials**

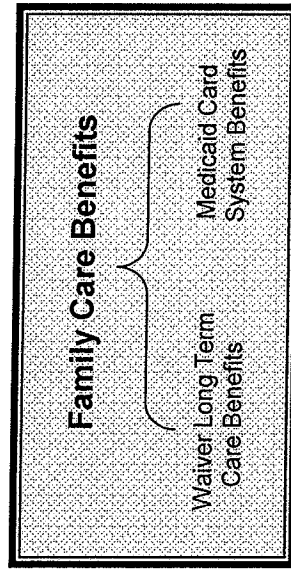
June 28, 2010

www.northeastwisconsinfamilycare.com

FAMILY CARE

What is Family Care?

- Family Care is a regional approach for managing the long term care benefits and resources for eligible individuals.
- Benefits provided to eligible¹ individuals are commonly referred to as "waiver services"². Eligible individuals who are not being provided benefits in the current county based system have been placed on waiting lists³.
- The goal of Family Care is to eliminate current waiting lists.
- The philosophy of Family Care is "access, choice, quality and cost-effectiveness, the right service, in the right amount, at the right time".
- Family Care is person-centered, outcome-driven.



¹ Members must be both financially (Medicaid guidelines) and functionally (unable to perform key activities of daily living) eligible for program services.

² Waiver services are home and community based services provided as alternatives to placing Medicaid beneficiaries in nursing homes, hospitals or other institutions.

³ Waiting list includes people that are eligible for waiver services but are not receiving services due to funding.

What are Long Term Care Benefits?

Long term care benefits include:

- Adaptive aids *general and vehicle*
- Adult day care
- Alcohol/drug abuse day treatment services
- Care/case management
- Communication aids/interpreter
- Community support programs
- Consumer/self-directed support
- Education/training
- Counseling & therapeutic services
- Daily living skills training
- Day services/treatment
- Durable medical equipment *except hearing aids/prosthetics*
- Occupational therapy
- Personal care/emergency response systems
- Home health/modifications
- Housing counseling
- Home meal delivery
- Mental health day treatment services *all settings*
- Nursing facilities/services

Who are the consumers Family Care covers?

- Consumers must meet the following criteria to be eligible for Family Care:
 1. Eligible for Medicaid
 2. Otherwise eligible to receive services in a nursing home
 3. At least 65 or at least 18 years old with a physical/developmental disability
- This includes adults currently on Medicaid long term care waivers or on waiting lists for waiver services. (Waiver services cover eligible physically disabled, developmentally disabled and frail elderly individuals.)

What effect will Family Care have on the county?

- Some long term care programs and related financial risk will move to the District.
- The impact on county employment will be determined by each county based on their priorities and plans.
- The District will contract with the County for care management services on a transitional basis if the county desires.
- By statute, the county contribution is capped at 2006 levels if less than 22% of the base county allocation or at 22% of the 2006 base county allocation in the fifth year.

What effects will Family Care have on the county employees?

- County employees will be able to apply for positions with the District.
- There will be an increase in care management positions in the District.
- Contracted salaries and benefits for County employees that become employees of the District will be maintained per current contracts.

COUNTIES

Northeast Wisconsin

Family Care Care Management Committee

Judy Drier—Marinette

Debra Hakari—Kewaunee

Barbara Larson-Herber—Shawano

Lois Krizan—Menominee

Jean O'Leary—Brown

Carol Patterson—Kewaunee

Mike Reimer—Oconto

Glenn Sartorelli—Marinette

Mike VanEss—Door

Kim Wolfmeyer—Shawano

Cindy Zellner-Ehlers—Door

Northeast Wisconsin Family Care

2701 Larsen Road
Green Bay, WI 54303

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NORTHEAST WISCONSIN FAMILY CARE

Information for RN's and Care Managers

July 9, 2010

www.northeastwisconsinfamilycare.com

When will Northeast Wisconsin Family Care (NEW FC) start?

- NEW FC is targeting for enrollment to begin March 1, 2012.

What will be the likely enrollment for NEW FC and the timeline for rolling people over to FC?

- There are over 2,550 consumers currently on waivers and approximately 1,100 on waiting lists. Of these, an estimated 3,400 are expected to enroll in NEW FC.

Decisions on how fast the rollover will be and the order of the counties have not yet been made. We expect the initial rollover will be between 6-10 months. Preliminary decisions on the rollover are expected to be made by the end of 2010.

What decisions have been made regarding Care Management?

- Care management will be at NEW FC.
- On a transitional basis, NEW FC will contract with counties for care management services if the county desires. However, the programmatic supervision of care management will be at NEW FC.

What is the Care Management Model that will be used?

- The Care Management Model is being developed by the Care Management Committee. The Committee is reviewing models used by other Family Care organizations. Current county staff will have opportunities to provide input in the model development.
- The basic model used by Family Care organizations is based on member developed outcomes. Care Teams utilize a Resource Allocation Decision approach in assisting members with a care plan to achieve consumer developed outcomes.

- The Care Team is comprised of a Care Manager and Registered Nurse along with the member. There may be other individuals invited by the member. Care Manager or Registered Nurse. The Care Team will be supported by a Care Team Specialist to handle administrative tasks.

- Once the Care Management Model is completed, job descriptions for the Care Manager, Registered Nurse and Care Team Specialist will be developed.

What will be the employment process for NEW FC?

- Current county employees will be invited to apply for positions with NEW FC. NEW FC intends to give preference to qualified county staff.

- The total number of projected NEW FC Care Manager and Registered Nurse positions exceeds the number of current county employees in similar positions. Additionally, based on the experience of other Family Care organizations, some current county employees may choose to apply for positions in the ADRCs or choose to remain with their respective counties. NEW FC will also be recruiting from the general community.

What will be the compensation structure for NEW FC?

- The compensation structure including salary and benefits is targeted to be developed by the end of the second quarter 2011.

What happens if a person is currently covered by a Collective Bargaining Agreement (CBA) and is hired by NEW FC?

- State law Sec. 46.2895(8) provides that if NEW FC offers employment to a person currently employed by a county and covered by a CBA, the salary and certain benefits will carry over until the end of the CBA, then NEW FC's compensation structure will apply.

- Regardless of the transition timeline, county employees brought over to NEW FC to perform substantially the same work will receive "credit" for years of service with the county.

Where will Care Managers and RNs work?

- Current plans are for two regional offices for the Shawano, Menominee, Oconto and Marinette County area; one regional office for the Door and Kewaunee County area; and a combined central/regional office in the Green Bay area which would likely be at our current location on the campus of Northeast Wisconsin Technical College. These are preliminary plans, and plans may change.
- A telecommuting model may also be selectively used; similar to the model used in Kewaunee County.

How do we receive information and participate in the development of NEW FC?

- A shared electronic communication forum called "Base Camp" has been set up which allows staff to access information. Debbie Peterson, NEW FC Administrative Assistant, is the Base Camp administrator. You will receive an email once access has been initiated.
- Two-day care management training classes are scheduled for all counties during August-September 2010.
- Counties will continue to provide information to their staff.
- NEW FC staff will participate in future forums to discuss plans and provide opportunities for staff to participate in NEW FC development.
- NEW FC is interested in establishing other means for involvement by staff in NEW FC development. If you have any comments/suggestions, please feel free to contact:

Rolf Hanson, Planning Director
920-857-9854

rolf.hanson@new.fc.wi.gov